

## **BobCat Meadows Metropolitan District**

April 9th, 2019

Scheduled Board Meeting

Shawnee Graziano, Logan Tisler, Mary Garcia, John Blankenship, Mike Snelling, Dave Stanford and Debbie Stanford H2O

### **CALL TO ORDER**

**DIRECTOR TISLER**

Director Graziano called meeting to order and for a motion to begin. Motion to begin meeting made by Director Garcia, motion seconded by Director Snelling. Approved by the board, Motion carried.

### **APPROVAL OF MEETING AGENDA**

**BOARD**

Director Graziano called for a motion for the agenda to be approved. Motion made by Director Snelling and seconded by Director Garcia. Motion carried by all the board.

### **REVIEW AND APPROVAL OF MINUTES**

**BOARD**

Board members reviewed April's meeting minutes. Director Snelling motioned to approve the minutes, and Director Garcia seconded. Approved by all board members, Motion carried. Meeting minutes for April were signed and filed with the county by Director Graziano.

### **YTD FINANCIALS:**

**Director Tisler, Treasurer/ Dave & Debbie Stanford**

Director Tisler read aloud the financial report for March. Total Income for January through March: \$44,813.50. Total Expenses: \$42,270.79. This gave us a Net Operating Income for the First Quarter of \$2,542.71. The reason the expenses were so high was because of the many improvements and getting rid of the old water tanks. Both Bank Accounts Total: 176,896.90. There is nothing outstanding.

Director Blankenship made a motion that the board accepts the Financials as matter of public record. Motion seconded by Director Snelling. Approved by all board members. Motion carried.

### **Review and Approval of Bills**

**Director Tisler/Debbie Stanford**

Invoices of March and April bills were discussed with the board by Director Tisler and Debbie Stanford.

Motion made by Director Tisler to approve the bills. Motion seconded by Director Snelling. Approved by all Board members, Motion carried.

### **Review of disconnected accounts.**

Of the two accounts that were posted, one has paid. The other will have until Thursday, April 11, to pay.

## **Operators Report**

**H2O – Dave Stanford**

### **April's Operations Report**

The water treatment plant is operating normally and the wells and pressure pumping system are working as designed. The water pressure pumps and the Arapaho well continue working based on water levels in the water storage tank. the electric bill remains in the \$917.00 range

The water treatment plant is working well with no issues to report. The three new water meters are installed along with the new pressure relief valve and new piping. The completion of the re-piping / filter removal project has created a lot of space in the plant. The new water meters are reading well. The decrease in flow restriction in the new piping caused us to have to reduce the speed the Arapaho well was operating at to keep from over pumping the well.

The project also showed that the Laramie Fox Hills pump drop piping is leaking. This is a serious condition that needs to be addressed soon. If the pump drop piping is corroding enough to have holes in the piping, there is the chance the piping could fail, dropping the 100 HP pump to the bottom of the well. This could cause the well to have to be re-drilled. This is a situation the district could ill afford.

The last meter reading report showed intermittent reads from one meter and now flow through another meter. We are addressing these two meters. The March 2019 sales comparison to March 2018 shows slightly increased water sales over last year during March. Our aggressive approach to non-functioning water meters is increasing water sales figures.

There were some new metal buildings put up on a property that are interfering with the transmitter signals. Dave is going to move the transmitter to a new location to get a better signal. One meter is working well but is not recording any water use. They will be investigating that.

BiggsKofford has prepared and submitted the 2018 Audit Exemption to the State Auditor's Office.

David got bids from three companies for the stucco on the side of the building. He recommended the Greg Unseth bid, primarily because of the twelve year warranty and the process used to apply the stucco. The bid is \$12,950 and that includes the stucco. The painting of the doors, facing etc. was bid another \$12,050, and would be done with Sherman Williams paint.

A motion was made by Director Snelling to accept the bid by Greg Unseth. Director Blankenship seconded. Motion carried.

Director Snelling motioned to accept the operator's report. Director Tisler seconded the motion. Motion approved by all the board. Motion carried.

## **New Business**

## **BOARD**

We need to get numbers from Layne Western to be approved by the board at our next meeting. We may need to have a special meeting at the water plant to sign the bid for the repairs on the Laramie Fox Hills well.

The Board discussed changing banks from Wells Fargo to ENT Credit union.

Director Tisler made the motion to close out the Wells Fargo bank account with Wells Fargo bank making out a cashier's check to ENT federal credit union. Director Tisler directed that ENT Federal credit union will now handle all of BCM's business accounts from here on out. The Directors on this Board are authorized to make this decision based on they are legally elected to the Board. The Directors who will be on the account at ENT will be Director Tisler (CFO) Director Snelling (Vice President) Director Graziano (President) and Director Garcia (Secretary), and Debbie Stanford, H2O Management Company. Motion was seconded by Director Snelling. Motion approved by all the board. Motion carried.

Our water comes from two confined aquifers. When our well permit was issued to the Southfork developers it was issued for indoor use only. Our rates our set to discourage use of the water for outdoor use and animals. Water for livestock should be brought in from an outside source.

## **OLD BUSINESS:**

## **BOARD**

Director Snelling explained his design for the new sign on Clifford. He will need to use the tax exempt number for purchasing supplies. He also needs to get the County's permission and find out their requirements.

## **ADJOURNMENT:**

Director Tisler made the motion to adjourn. Director Snelling seconded. Motion carried by all board members.

## **Next meeting**

June 11th, 2019, Meridian Point Church 5:30 p.m. to 6:45 p.m.

## **Emergency Meeting called on April 18th, 2019**

A Board meeting was called by Director Graziano to handle the emergency with the Laramie Fox Hills Pump drop pipe leaking. Director Tisler, Director Blankenship and Director Graziano met at the pump house with Dave Stanford.

Director Graziano called the meeting to order. Director Tisler made the motion to open the meeting. Director Blankenship seconded the motion. Board approved the motion. Motion was carried.

Dave Stanford stated there is a serious condition due to the pump drop piping has corroded enough to have holes in the piping. The fail will cause the dropping of the 100 HP pump to the bottom of the well and we could end with the well having to be re-drilled. The District could not afford that cost.

Dave obtained a cost estimate from Layne to do the work needed and the amount came to \$126,668.00. The District will need to purchase a new Variable Frequency Drive, a wiring filter for the wire from the well to prevent cross phasing, a level indicator to work with the pressure transducer in the well, and some additions to the OPTO 22 system as well as electrical wiring. Dave is seeking proposals from qualified firms for those improvements that need to occur in the future.

Director Blankenship made the motion to start the work immediately on fixing the leaks and pumps with the proposal from Layne. Director Tisler seconded the motion. Motion approved by the Board. Motion carried.

Director Graziano asked for a motion to adjourn the emergency meeting. Director Tisler made the motion to adjourn the meeting. Motion was seconded by Director Blankenship. Motion approved by the Board. Motion carried.

**Signatures dated on April 9th, 2019 for February's 2018 meeting minutes**

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Director Garcia

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Director Tisler

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Director Snelling

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Director Graziano

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Director Blankenship