

BobCat Meadows Metropolitan District

June 11th, 2019

Scheduled Board Meeting

Shawnee Graziano, Logan Tisler, Mary Garcia, John Blankenship, Mike Snelling, Dave Stanford and Debbie Stanford H2O

CALL TO ORDER

DIRECTOR TISLER

Director Graziano called meeting to order and for a motion to begin. Motion to begin meeting made by Director Garcia, motion seconded by Director Snelling. Approved by the board, Motion carried.

Director Graziano made a motion to excuse Directors John Blankenship and Logan Tisler from the meeting due to unforeseen circumstances. Motion seconded by Director Snelling. Motion carried.

APPROVAL OF MEETING AGENDA

BOARD

Director Graziano called for a motion for the agenda to be approved. Motion made by Director Snelling and seconded by Director Garcia. Motion carried by all the board.

REVIEW AND APPROVAL OF MINUTES

BOARD

Board members reviewed April's meeting minutes. Director Snelling motioned to approve the minutes, and Director Garcia seconded. Approved by all board members, Motion carried. Meeting minutes for April were signed and filed with the county by Director Graziano.

YTD FINANCIALS:

Director Tisler, Treasurer/ Dave & Debbie Stanford

Dave Stanford read aloud the financial report for May. Total Income for January through May: \$68,894.17. Total Expenses: \$75,157.07. This gave us a Net Operating Income of \$-6,262.90. The reason the expenses were so high was because of capital improvements including the stucco, contract labor for the piping inside and the utilities. Both Bank Accounts Total: \$168,091.29. We will need to transfer money from the ColoTrust. Debbie will do that. We will also need to amend the budget in November.

Director Snelling made a motion that the board accepts the Financials as matter of public record. Motion seconded by Director Garcia. Approved by all board members. Motion carried.

Review and Approval of Bills

Director Tisler/Debbie Stanford

Invoices of May and June bills were discussed with the board by Dave and Debbie Stanford.

Motion made by Director Garcia to approve the bills. Motion seconded by Director Snelling. Approved by all Board members, Motion carried.

Review of disconnected accounts.

Debbie Stanford went over the delinquent accounts. There are three that need to be posted as they are over 90 days and over \$300.00: #'s 138, 145 and 164. There are three accounts that will be posted if they are not paid by next month. These are #'s 31, 56 and 137.

A motion to post delinquent accounts was made by Director Snelling and seconded by Director Garcia. Motion carried.

Operators Report

H2O – Dave Stanford

June's Operations Report

The water treatment plant is operating normally and the wells and pressure pumping system are working as designed. The water pressure pumps and both the Arapaho and Laramie Fox Hills wells are working based on water levels in the water storage tank. The electric bill remains in the \$900.00 range for May 2019.

The water treatment plant is working well. The new capital improvements are all completed with all the electrical, well, new well pump, plant re-piping, and building stucco completed.

The meter Data Collection Unit in the plant is having some issues. It is being sent to Pathway Reads for testing and an update to internet vs phone line data download. The May 2019 sales comparison to May 2018 shows slightly increased water sales over last year during May. Our continued aggressive approach to non-functioning water meters is increasing water sales figures. We are now able to track water loss within the system by tracking water pumped to water sold. The District water loss rate is 4.4%. This is well below the 10% loss rate that is the industry accepted standard for water loss.

The new Laramie Fox submersible pump project is complete. A new 40 HP pump and motor was installed by Layne. The electrical work was completed by Green Electric and the new VFD and line filter are wired, in place, and operating. David has re-written the OPTO 22 program so that the Arapahoe and Laramie Fox wells alternate filling the water tank with each fill cycle of the tank. The OPTO 22 software/firmware has been updated to version 10. The OPTO 22 Groove interface also received a software update to the latest version for the Groove box. We are now able to monitor the water levels above the well pumps in both wells. The system is set up to allow monitoring and operations of the plant from off-site.

Cory is going to mow around the building and fill around the building with dirt. We need to get prices for fill dirt. Dave will try to get a bid for next year.

We are having trouble with the heating system. We have a need for a generator and/or new heater. Mike will talk to Cory.

Director Snelling motioned to accept the operator's report. Director Garcia seconded the motion. Motion carried.

New Business

BOARD

We need to have a policy from the Board to determine how many late fees will be forgiven. We also need a policy about what fee should be assessed for posting. \$25 was suggested.

Director Snelling made a motion to table the decision until next meeting. Director Graziano seconded. Motion carried.

OLD BUSINESS:

BOARD

We still need to switch banks. Directors Graziano, Garcia and Tisler or Snelling will decide on a day to meet with Debbie Stanford at a bank to make the switch.

ADJOURNMENT:

Director Snelling made the motion to adjourn. Director Garcia seconded. Motion carried by all board members.

Next meeting

August 13th, 2019, Meridian Point Church 5:30 p.m. to 6:45 p.m.

Signatures dated on June 11th, 2019 for April's 2019 meeting minutes

Director Garcia

Director Tisler

Director Snelling

Director Graziano

Director Blankenship